



Minutes for 9 July 2015

The regular monthly meeting of the Gualala Municipal Advisory Council (GMAC) was held on Thursday, 9 July 2015 at the Elaine Jacob Center, 38550 South Highway One, Gualala, California. Council Members present were Barry DuCharme, Ron Eckert, Robert Juengling, Eric Mills, and Jeff Watts. Council Member Charles Ivor was absent. Administrator Mary Moberg and two members of the public were also present (see sign-in sheet). Council Chair Watts convened the meeting at 19:09.

1. **Introductions and Announcements:** Council Members introduced themselves.
2. **Consent Agenda: Minutes of 4 June 2015 and Correspondence:**
 - a. **it was unanimously agreed that the Minutes be tabled until 6 August.**
 - b. **Correspondence:**

A discussion about moving the **Agenda Correspondence** list now at the bottom of the page under **Adjournment**, to under **Item 2, b** so it can be discussed at the beginning of the meeting. **It was agreed to do so starting with 6 August's Agenda.**
3. **Approval of the Agenda (see attached):**

It was moved by Council Member Juengling, seconded by Council Member Mills, and unanimously carried that the Agenda be approved as presented.
4. **Public Input on Non-agenda Items:** None.
5. **Monthly Report: Mendocino County Law and Code Enforcement: See Minutes Archives, Sheriff's Forum. 9 July 2015.**
6. **Drought: State of Emergency and Status of the Gualala Water Moratorium:**

Council Member Mills noted this evening's rain. **Council Member Juengling** commented on the 10 July *Independent Coast Observer* (ICO) article, page 5: *Mandatory water conservation begins in Gualala Immediately.*
7. **Council Chair Watts' Report:**

Council Chair Watts distributed the list of meeting dates from August 2015 to January 2017 (see attached). **Administrator Moberg** will send Suzanne Brearcliffe, *Gualala Community Center* (GCC) Reservations Coördinator, a copy of the list to confirm the dates in GCC's reservations book.

Council Chair Watts noted Rose Britton is now Sheriff Allman's new secretary and her name should be added to GMAC's Contact List. He gave Administrator Moberg his corrections to the list and asked her to make the edits and e-mail the new list to Members.
8. **Council Matters:**
 - a. **Gualala Community Action Project (GCAP Streetscaping) and Discussion of Downtown Gualala Parking Issues:**

Council Member Juengling said he had nothing to report on GCAP. **Diane Agee**, Director of Redwood Coast Medical Services (RCMS), offered the Elaine Jacob meeting room for Parking Committee meetings. Steve May, committee coördinator, has set the first meeting on either Monday 20 or Tuesday 21 July; the new RCMS parking facility will be discussed at that time.

The differences between an 'ad hoc'; and a 'standing' committee were discussed.

Council Member DuCharme asked about the red striping along curbs flanking the entrances to Surf Center's driveways and the post office crosswalk. **Council Member Juengling** said they were painted by CalTrans years ago in response to a complaint about not being able to see traffic when entering Highway One. The paint is faded and vehicles now park in these zones.

b. **Various CalTrans & County Issues:** None.

9. **Treasurer Eckert's Report:**

Treasurer Eckert reported an account balance to date of \$4,620.71.

10. **Website Maintenance Report:**

Treasurer Eckert asked if Administrator Mobert had sent the new website address for Members to view the work done so far by Sophia Mitchell before the meeting. **Administrator Mobert** had not realized the e-mail was not sent to all Members and apologized for the misunderstanding. She will forward the address to everyone. **Treasurer Eckert** noted Ms. Mitchell will setup and care for the site until 31 December 2015 for \$500, \$300 of which has been paid.

Administrator Mobert had been to the site and stated it was really fast and documents are presented very quickly after clicking on their names. There were only two Agendas (January and February 2015), one set of Minutes (January 2015), and one set of Sheriff's Forum Minutes (January 2015) on the new site. There are no CDP for 2015 present, CDP List only goes through 2008, and the CDP List by Owners Name is missing. She has sent all 2015 records to Ms. Mitchell, which will take time to post. **Treasurer Eckert** stated the website address and asked members to go to the site and send him their comments. MCN will send comments soon and the site will "go live" in August.

Administrator Mobert noted a *Definition of Permit Abbreviations* was in each Member's file (see attached). Ms. Mitchell e-mailed asking the difference between a CDP and a CDMS. She prepared the list as an answer to Ms. Mitchell's question and felt Council Members could also reference the list in the future when permits were sent. **Council Member Juengling** corrected the CDMS definition to 'Coastal Development Minor Subdivision' rather than 'Minor Split'.

11. **Administrator Mobert's Report:**

Administrator Mobert reported she had left her report information on her desk in her office but had worked around 15 plus hours with around \$5 or \$6 in materials for a total June invoice totaling around \$235. **Treasurer Eckert** said the total was \$235.95.

Administrator Mobert mentioned the post office box rent of \$38 for the year was due. With materials added into the monthly ceiling of \$350, the box rent represented 2 1/3 hours of time she couldn't spend on something needing her immediate attention because it could lead to an invoice being over the limit. **Treasurer Eckert** asked she send the box rent to him; he would submit it to be paid.

Council Members DuCharme asked whether employee matters should be discussed in closed session rather than during open public discussion. This was the only board on which he has served where this was done. **Treasurer Eckert** said he was not "picking on" Administrator Mobert when he asked questions, he was just wanting clarification on an item listed. There were "only X number of dollars" available to spend and he had to be vigilant.

Council Member Juengling felt it was the Treasurer's job to be careful with GMAC monies. Earlier in the year, the account was very low. Spending wisely was vital. **Council Chair Watts** asked if the monthly invoice would be sent to all Council Members; **Administrator Mobert** said she would.

12. **Agenda for the next meeting Thursday, 6 August 2015:**

Council Member DuCharme noted he had received a request from an organization to be put on GMAC's Agenda. He will e-mail to everyone so it can be on 6 August's Agenda. **Council Member Mills had** also received a request to be on a future agenda from Linda Perez of the Redwood Coast Recreational Center to present their building plans. He will also e-mail it.

Council Member Mills asked when next year's officers would be elected. **Council Chair Watts** will resign as Chair 6 August; elections will be held at that meeting to enable continuous leadership.

- i. CDPs received before the 20th of the month
- ii. Monthly Law Enforcement Report
- iii. Various CalTrans and County Issues (Council Member Juengling)
- iv. Water Issues and the California Drought (Council Members Ivor and Juengling)
- v. Gualala Community Action Plan (GCAP) Update (Council Member Juengling)
- vi. Gualala Parking Issues (Council (Members Juengling and Watts)
- vii. Council Chair Watts' Report
- viii. Treasurer Eckert's Report
- ix. Website Report
- x. Administrator Mober's Report

13. Adjournment: It was unanimously agreed the meeting adjourn at 19:53.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mary Mober". The signature is written in a cursive, flowing style.

Mary Mober, GMAC Administrator