



GUALALA MUNICIPAL ADVISORY COUNCIL

POST OFFICE BOX 67, GUALALA, CALIFORNIA 95445

Minutes for 1 October 2015

The regular monthly meeting of the Gualala Municipal Advisory Council (GMAC) was held on Thursday, 1 October 2015 at the Gualala Community Center in Gualala, California. Council Members present were Barry DuCharme, Ron Eckert, Robert Juengling, and Eric Mills. Council Members Charles Ivor and Jeff Watts were absent. Administrator Mary Mobert and one member of the public were also present (see sign-in sheet and speaker's cards). Council Chair Juengling convened the meeting at 18:32.

1. Introductions and Announcements:

Council Members introduced themselves.

2. Consent Agenda:

a. Minutes for 3 September 2015

b. Correspondence:

i. Letter: North Coast Regional Water Quality Control Board letter dated September 14, 2015 .

Subject: Non-Concurrence with Case Closure request for Chevron site @ 39215 South Highway 1 in Gualala, CA .

ii. Letter: Els Cooperrider e-mail letter dated August 17, 2015; Subject: Dead Standing Trees Initiative

a. Minutes of 3 September 2015:

After discussion, it was moved by Council Member DuCharme, seconded by Council Member Eckert, and unanimously carried that the Minutes be tabled until 5 November.

b. Correspondence:

Council Chair Juengling read from both letters. After discussion, it was agreed he will send all correspondence received to Members and Administrator Mobert.

3. Approval of the Agenda:

It was moved by Council Member Eckert, seconded by Council Member DuCharme, and unanimously carried that the Agenda be approved as amended by adding to Item 8, Council Chair Juengling's Report: Discussion: Minutes Procedures (see Agenda, attached).

4. Public Input on Non-agenda Items:

Carolyn Young, Gualala-area resident and Independent Coast Observer (ICO) reporter, asked if the Council had read the ICO article on Mendocino becoming a Charter County and gave a history of the movement in California (see attached).

5. Monthly Report: Mendocino County Law and Code Enforcement:

Mary Mobert, speaking as a Gualala-area resident, reported there were around 50 people present for the Sheriff's Meet and Greet at the Gualala Arts Center barbeque area on Sunday, 20 September. Sheriff Tom Allman, three new Coastal Sheriff's Deputies, and representatives of the Coast Life Support District and South Coast Volunteer Fire Department were present.

6. Old Business:

a. **CDP #19-2014 (CalTrans) Location: west side of State Route (SR) 1 at Post Mile 2.4 to 2.5 approximately 1 mile north of Gualala;** to repair storm damage along SR1 between 2.34 to 2.53

in Mendocino County, one mile north [of] Gualala. The project will construct a soldier-pile retaining wall and install metal beam guardrail; reconstruct the roadway; and improve drainage along the highway (Council Chair Juengling).

b. THPs #1-15-9042 & 1-15-033 SON (Council Chair Juengling)

a. Discussion: CDP #19-2014 (CalTrans):

Council Member Mills will write a letter to CalTrans requesting the bend in Highway One north of Gualala be retained as an emergency pull-out and present it for discussion 5 November.

b. Discussion: THPs # 1-15-042 SON & 1-15-033 SON (Council Chair Juengling):

Council Chair Juengling asked if Members had read Council Member Ivor's draft letter to CalFire on the THP's. Everyone liked the content agreeing to review and discuss it 5 November.

7. Drought: State of Emergency and Status of the Gualala Water Moratorium: (Council Members Ivor & Juengling):

Council Chair Juengling asked if anyone had viewed the latest posting of the Gualala River North Fork information on the U. S. Geological Survey (USGS) website. He displayed the USGS bypass flow gage readings. Capturing excess flows and additional storage capacity were discussed.

**8. Council Chair Juengling's Report:
Discussion: Minutes Procedures:**

Council Chair Juengling addressed Meeting Minutes forms and documents procedures. GMAC's goal should be to streamline its minutes to coincide with the new website. Posting recordings of meeting on the website was discussed. He read his proposed version of the 3 September minutes for **Item 6, CDP # 2012-0017 (Schwager)** (see Minutes Archives). Council Member Watts wrote the CDP letter to the County.

Council Member DuCharme warned that posting Minutes recordings on the website could: 1) occupy too much web space; 2) not reflect approved Minutes, and; 3) bring about litigation. He asked all correspondence be distributed through the Administrator rather than Member to Member, which was a Brown Act violation. Several items were not received by everyone this month and this would insure delivery. He will work with Administrator Moberg on preparing 1 October's minutes.

Council Member Eckert stated the naming of Members who moved and seconded motions was against *Robert's Rules of Order* and should be discussed.

Council Member Mills noted the posting of written Minutes on the website took six to eight weeks, which is very late in presenting them to the public. He read from **GMAC Policy 10** regarding issuing a "short form" of the Minutes within five days of the meeting as a press release and for the website. GMAC's Policies will be discussed 5 November.

9. Council Matters:

a. Report: Gualala Community Action Plan (GCAP Streetscaping) (Council Chair Juengling):

b. Discussion: Gualala Parking Issued (Council Members Juengling & Watts)

c. Various CalTrans & County Issues

a. Report: Gualala Community Action Plan (GCAP Streetscaping):

Council Chair Juengling had nothing to report from the Gualala Parking Committee meeting held 2 September.

b. Discussion of Downtown Gualala Parking Issues:

Council Member DuCharme asked about the status of Bower's Surf Market retaining wall and if the Surf Center's parking issues could be discussed at a future meeting.

Administrator Mobert gave her recollection of the history of the retaining Surf Market's retaining wall project.

c. Various CalTrans & County Issues: None.

10. Treasurer Eckert's Report Annual Gualala Community Center Invoice:

Treasurer Eckert distributed a proposed Annual Budget, November 2015 through December-2016 to be discussed 5 November. He stated the account balance to date is \$3,761.19.

11. Secretary Watts' Report:

Council Chair Juengling stated Council Member Watts may have already been officially re-appointed to the GMAC Council but it is not yet on the County Board of Supervisor's website containing the minutes.

12. Website Maintenance Report:

Council Member Eckert reported Webmaster Sophia has added two counters tallying how many times a section or page was viewed/visited and other stats. Sophia has agreed to remain Webmaster through 2016 at \$30 an hour.

13. Administrator Mobert's Report:

Administrator Mobert reported she worked 24.36 hours, with materials of \$8.40, for a total of \$373.90. The invoice was discussed.

14. Agenda for the next meeting Thursday, 5 November 2015:

- i. Sheriff's Forum
- ii. CDPs received before the 20th of the month
- iii. Monthly Law Enforcement Report
- iv. Old Business: CDP #19-2014 (CalTrans) and THPs # 1-15-042 SON & 1-15-033 SON
- v. Water Issues and the California Drought (Council Members Ivor and Juengling)
- vi. Gualala Community Action Plan (GCAP) Update (Council Chair Juengling)
- vii. Gualala Parking Issues (Council Members Juengling and Watts)
- viii. Various CalTrans and County Issues (Council Chair Juengling)
- ix. Council Chair Juengling's Report
- x. Council Secretary Watts' Report
- xi. Treasurer Eckert's Report
- xii. GMAC Website Report (Council Member Eckert)
- xiii. Administrator Mobert's Report

15 Adjournment:

It was unanimously agreed the meeting adjourn at 20:10.

Respectfully Submitted,



Mary Mobert, GMAC Administrator