
A Policy of the Gualala Municipal Advisory Council**(Adopted 1 July 2010)****Policy regarding Presentations/Consultations/Meetings with Applicants in the Preliminary Stage of Development**

One of the specifically enumerated advisory powers of the Gualala Municipal Advisory Council (GMAC) is “Planning” in the Gualala area. Resolution Number 97-03 5 of the Mendocino County Board of Supervisors specifically states that GMAC is to “advise the Board of Supervisors on current and long term planning and development projects.”

There are instances when future applicants wish to inform and receive guidance from GMAC about potential projects. The GMAC members wish to adopt a formal and consistent protocol for such instances for purposes of transparency, clarity, and to diminish any suggestion of conflicts of interest. Therefore, Council members will adhere to the following:

- 1) The potential applicant is to request the matter be placed on the agenda for the next regularly scheduled GMAC meeting.
- 2) The potential applicant will be allotted no more than thirty (30) minutes for such a presentation.
- 3) The potential applicants’ presentation will be placed on the agenda following all other Coastal Development Permits or other actual planning matters but before the Council’s other business matters are taken up.
- 4) At the end of the allotted time, GMAC will determine whether the matter should be tabled for a later date to conduct a site visit.
- 5) In such circumstances, the GMAC meeting will be “recessed” instead of “adjourned” with a date and time to be announced at a later date, but prior to the next regularly scheduled GMAC meeting.
- 6) Notice of the continuing meeting will be posted in accordance with the Brown Act.
- 1) GMAC members are specifically permitted to ask questions at the later site visit. However, no vote will be taken at such a site visit and no official opinion or position will be taken for the reason that no formal Coastal Development Project has been filed.
- 7) Because no formal action can be taken on such guidance, the GMAC will provide a summary of the matter (including the site visit) for the general public and the guidance on the potential project will be concluded.
- 9) This policy will be reviewed and revised as necessary.