

Gualala Municipal Advisory Council  
December 7, 2023 – 6:00 p.m.

1. Call to Order: 6:00 p.m.
2. Roll Call: Robert Juengling, Chair; Kevin Evans, Vice Chair; Dan Lewis, Treasurer; Dave Shpak; Don Hess; Melissa Finley; Zach Hayward (alternate) and Henry Mayer (remotely, for reason of contagious illness):
3. Introductions: Mary Mobert; Deputy Michael Jensen and Supervisor Williams (remotely):
4. Consent Calendar:
  - a. Approval of October 5, 2023 minutes: Moved by Kevin Evans, second by Don Hess, approved 7 yes 0 No
  - b. Approval of November 2, 2023 minutes: Motion by Henry Mayer, second by Melissa Finley to table approval of minutes to the January 2024 meeting; approved 7 yes 0 No
  - c. Correspondence:
    - i. Two communications from the County of Mendocino General Services Agency regarding Bower Park rehabilitation.
5. Public Input on Non-agenda Items: No public comments
6. Report: Law/Code Enforcement Report: Report by Deputy Michael Jensen  
Report for calendar days October 24 through December 7  
30 calls for service  
26 reports were taken  
23 traffic and pedestrian stops
7. Council Matters:
  - a. Old Business: No report
  - b. Gualala Services Committee:
    - i. Gualala Parks Report:
      1. Kevin Evans reported update
    - ii. Affordable Housing Report – No Report
    - iii. Economic Development Report – No Report
  - c. GCAP Committee
    - i. Dave Shpak reported MCOG requested 1.2 million dollars from the State Regional Transportation Improvement Program to match Caltrans contribution to close a recently determined funding gap on the SR 1 Gualala Downtown Enhancement Project. Funding to enhance the Mountain View Rehabilitation project will also be part of the MCOG RTIP request.

- ii. Dave Shpak reported that MCOG confirmed funding received for the SR 1 Gualala Downtown Enhancement Project includes a southbound turn pocket at Ocean Drive.
      - iii. Robert Juengling reported he is in contact with County Counsel regarding potential conflict of interest related to the SR 1 SR 1 Gualala Downtown Enhancement Project.
    - d. Electric Vehicle Charging Station – No Report
    - e. Telecommunications Committee – Don Hess
      - i. New sound system in place to improve audio quality of the GMAC meetings.
    - f. Water Ad-hoc Committee – No Report
    - g. GCC Rebuilding Committee:
      - i. Kevin Evans and David Shpak gave an update on the Community Center ReBuilding Status.
        - 1. Amendment to the demotion permit to complete necessary demolition project requirements.
        - 2. Final design phase due to be completed in January 2024
        - 3. Public display of the Community Center project anticipated in February 2024.
    - h. New Business:
      - i. County Policy #51 & GMAC Bylaws Review – Committee report
        - 1. Reviewed 1<sup>st</sup> Draft of GMAC Bylaws
        - 2. Received input from Council Members
        - 3. Incorporate County Council comments and Policy #51 guidelines
8. Closed Session – personnel item
- a. Motion by Kevin Evans; second by Don Hess to adjourn the regular GMAC meeting and convene in closed session.
  - b. Roll call taken and recorded with all Council members in attendance.
9. Reconvene GMAC regular meeting at 9:30 p.m.:
- a. Roll call taken and recorded with all members in attendance:
  - b. Action Taken: In compliance with the administrative directive from the County of Mendocino the role of Administrator providing paid services to GMAC is terminated effectively this date (December 7, 2023).
  - c. The Administrator was thanked for her invaluable contribution to the GMAC operation for almost 20 years. Her institutional knowledge, adherence to procedural governance and valued friendship to past and current GMAC members cannot go unnoticed without the admiration of the community and grateful Council members.
10. Adjourned 10:00 p.m.: Motion by Melissa Finley; second by Don Hess; approved 7 yes; 0 no.