



# Gualala Municipal Advisory Council

P.O. Box 67, Gualala CA 95445  
[www.gualalamac.org](http://www.gualalamac.org)

## Regular Meeting Summary Minutes

Thursday, February 1, 2024 at 6:00 p.m.  
Coast Life Support District Building; 38901 Ocean Drive, Gualala, CA, 95445

*A verbatim recording of this meeting is available from the  
Gualala Municipal Advisory Council website at this Internet address:*

<https://www.youtube.com/watch?v=0eCsbqpyqVs>

### 1. Call to Order and Introductions

- The meeting was called to order at 6:00 p.m.
- Council members present: Robert Juengling, Kevin Evans, Dave Shpak, Don Hess, Henry Mayer, Melissa Finley. Council members absent due to urgent family health matters: Dan Lewis, Zachary Hayward.
- Mendocino County staff present: Deputy Sheriff Michael Jensen.

### 2. Agenda Approval

- Shpak proposed additions to 4. Correspondence and 8. Public Agency Referrals.
- Motion and second to approve as amended: Hess, Mayer. Vote: Ayes unanimous.

### 3. Approval of Minutes

- 3.1. November 2, 2023. Motion and second to approve: Juengling, Hess. Vote: unanimous.
- 3.2. December 7, 2023. Finley, Mayer, Juengling proposed corrections. Motion and second to approve: Mayer, Juengling. Vote: unanimous.
- 3.3. January 4, 2024. Mayer proposed attendance correction and table to March 7, 2024. Motion and second to table: Mayer, Hess. Vote: Ayes by Juengling, Mayer, Finley, Hess; Nays by Evans, Shpak.

### 4. Correspondence

- Reported as on approved agenda.

### 5. Public Comment on Non-Agenda Items

- None.

### 6. Mendocino County Sheriff or Code Enforcement Report

- Deputy Sheriff Jensen summarized storm-related coordination with California Highway Patrol and local emergency services; and continuing investigations. Deputy Jensen also encouraged contact with him to provide information about matters requiring Sheriff Department attention.

### 7. Old Business - Discussion or Action

- 7.1. Gualala Municipal Advisory Council Bylaws Update
  - The item was introduced by Evans, who deferred to Mayer to describe revisions proposed by the Bylaw Committee since the special GMAC meeting on 1/23/24.

- The Council discussed Bylaw Committee revisions to Sections 5.10 and 5.11, and draft of Section 7.01.
- Motion and second to direct Bylaw Committee to prepare final 2024 Bylaws and transmit timely to the Chair and Secretary for GMAC to adopt the 2024 Bylaws during the regular meeting on March 7, 2024, as presented on 2/1/24 by the Bylaws Committee: Mayer, Finley. Vote: Ayes by Juengling, Mayer, Finley, Hess; Nayes by Evans, Shpak.

## **8. Public Agency Referrals**

### 8.1. CDP-2018-0005; Clifton May, Gregg and Marykate Warner

- Assigned to Evans, Shpak.

### 8.2. CDP-2023-0039; Scott and Elizabeth Wahlberg

- Assigned to Juengling. Shpak will forward Mendocino County planner contact information to Juengling.

### 8.3. B-2023-0037; David Fife

- The Council has no comment. Motion and second directing Shpak to respond accordingly to County referral: Mayer, Juengling. Vote: Ayes unanimous.

## **9. Committee Reports**

### 9.1. Review and make committee appointments.

- Bower Park Ad Hoc Committee appointment: Mayer, Lewis.
- Caltrans State Route 1 Gualala Downtown Enhancement Project Ad Hoc Committee appointment (previously GCAP Ad Hoc Committee): see Closed Session report.
- Gualala Community Center Reconstruction and Master Plan Liaison (ad hoc) appointment: Evans.
- Mendocino County Local Coastal Program and Gualala Town Plan Update Liaison (ad hoc) appointment: Shpak.
- Electric Vehicle Charging Committee: sunset committee, appoint Hess as point of contact.
- Economic Development and Affordable Housing Committee: sunset separate committees, combine scopes into single ad hoc committee; appoint Evans, Juengling.
- Water Supply Committee: sunset committee.
- Website, Social Media, Telecommunications, Community Broadband Access Ad Hoc Committee: appoint Hess, Mayer; rename Technology Committee.
- Bylaw Ad Hoc Committee: appoint single member Mayer to complete 2024 update as directed by Council action.

### 9.2. Bower Park Renovation: no report.

### 9.3. Caltrans State Route 1 Gualala Downtown Enhancement Project: Hess reported that he learned Ocean Drive is part of the funded project. Shpak reported that the Mendocino Council of Governments request for 2024-2026 State Regional Transportation Improvement Project funding was approved by the California Transportation Commission.

### 9.4. Gualala Community Center Reconstruction and Master Plan: no report.

### 9.5. Mendocino County Local Coastal Program and Gualala Town Plan Update: no report.

- 9.6. Electric Vehicle Charging: Hess reported that he is reviewing the unsuccessful Mendocino County application for Federal grant funding last year.
- 9.7. Economic Development: Juengling reported discussions with Visit Mendocino, Sonoma County Chamber of Commerce on grant funding to restart the Redwood Coast Visitor Center.
- 9.8. Affordable Housing: no report.
- 9.9. Water Supply: no report.
- 9.10. Website, Social Media, Telecommunications, Community Broadband Access
  - o Hess presented rationale and work in progress to upgrade the GMAC website, including new design, functionality, and content.
  - o Evans asked Hess to continue developing the upgrade, apprise GMAC of progress, and consider special GMAC meeting to invite community input as appropriate.

**10. Treasurer Report**

- No report.

**11. Closed Session: Potential Exposure to Conflict of Interest**

- Motion and second to adjourn regular meeting and convene closed session: Mayer, Shpak. Vote: Ayes unanimous. The regular Council meeting was adjourned and closed session convened at 8:23 p.m.
- Motion and second to adjourn closed session and reconvene regular meeting: Mayer, Hess. Vote: Ayes unanimous. The closed session was adjourned and the regular meeting reconvened at 8:47 p.m.
- Closed Session Report
  - o The Caltrans State Route 1 Gualala Downtown Enhancement Project Ad Hoc Committee (previously GCAP Ad Hoc Committee) has been modified:
    - a. Juengling is removed from the committee.
    - b. Shpak is appointed to the committee and authorized as GMAC point of contact.
    - c. Mayer and Finley are retained on the committee.
    - d. Juengling is disqualified from any official GMAC capacity or discussion regarding this project, due to potential conflicts of interest identified and recusal recommended by Mendocino County Counsel on November 7, 2023.
    - e. All changes are effective immediately.

**12. New Business for Future Agenda**

- None.

**13. Councilmember Comments**

- Evans expressed his appreciation for the South Coast Fire Protection District for use of the fire station as the venue for the 2024 Lions Club Crab Feed event last weekend.

**14. Adjournment**

- Motion and second: Finley, Mayer. Vote: Ayes unanimous.