



# Gualala Municipal Advisory Council

P.O. Box 67, Gualala CA 95445  
[www.gualalamac.org](http://www.gualalamac.org)

## Regular Meeting Agenda

Thursday, May 2, 2024  
6:00 p.m.

Coast Life Support District Building; 38901 Ocean Drive, Gualala, CA, 95445

Zoom teleconference link: <https://tinyurl.com/GMACMonthly> or

<https://zoom.us/join> and enter Meeting ID 3553467386, Passcode 95445.

Zoom telephone: 669-900-6833 and enter Meeting ID 3553467386, Passcode 95445.

### 1. Call to Order and Introductions

### 2. Agenda Approval

### 3. Approval of Minutes

3.1. April 4, 2024

### 4. Correspondence

- California Department of Forestry and Fire Protection Weekly Notice of Submission of Timber Harvest Plans and Amendments: April 4, 2024; April 11, 2024; April 18, 2024, April 25, 2024.
- Don Hess YouTube video now available - April: April 5, 2024.
- Henry Mayer Bower Survey Responses: April 9, 2024.
- Henry Mayer Re: Bower Survey Responses: April 10, 2024.
- Dave Shpak Mendocino County Local Road Safety/Action Plan Update: April 10, 2024.
- Dave Shpak Re: Mendocino County Local Road Safety/Action Plan Update: April 15, 2024.
- Dave Shpak GMAC Bylaws Update: final alternative drafts for consideration on 5/2: April 16, 2024.
- Kevin Evans Bower Park Tree Contractor Bids: April 17, 2024.
- Kevin Evans Draft Agenda for May 2<sup>nd</sup> GMAC Meeting: April 24, 2024
- Kevin Evans Draft May 2<sup>nd</sup> Agenda: April 24, 2024
- Kevin Evans April 4<sup>th</sup> GMAC Minutes: April 24, 2024
- Dave Shpak MCOG notice of Virtual Workshop for Local Road Safety Action Plan2: April 24, 2024.
- Don Hess Re: List of groups, organizations, etc. for inclusion on web site (links); April 24, 2024.

### 5. Public Comment on Non-Agenda Items

A maximum of 3 minutes is reserved for members of the public to address the Gualala Municipal Advisory Council (GMAC) on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Council is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

### 6. Mendocino County Sheriff or Code Enforcement Report

### 7. Public Agency Referrals - Discussion or Action

- 7.1. [UM-2024-0001; Redwood Coast Medical Services](#)  
Applicant Request: Coastal Development Use Permit Modification of Coastal Development Use Permit U\_2019-0007. U\_2019-0007 was adopted by the Planning Commission, on November 21, 2019 to legalize an existing emergency medical services helipad that operates in conjunction with the Redwood Coast Medical Services (RCMS) health center. The modification consists of three (3) Phases: Phase 1: extending the existing roadway, improve ADA accessibility; Phase 2: construct an expansion to the existing primary care center; and Phase 3: request for extension of Condition 18, for CDU\_2019-0007 for a duration of five (5) years.  
Recommended actions: discuss proposal and determine comments/recommendations to Mendocino County Planning and Building Services.
- 7.2. [CDP-2019-0041; Chester Davis](#)  
Applicant Request: Administrative Coastal Development Permit, after the fact, to permit a 1,260 square-foot yurt with a constructed 102 square-foot addition (1,362 square-foot in total), a 346 square-foot yurt, a 578 square-foot deck, solar array, and 120 square-foot bathroom. The 1,362 square-foot yurt would be for residential use.  
Recommended actions: discuss proposal and determine comments/recommendations to Mendocino County Planning and Building Services.
- 7.3. [CDP-2024-0001; Chase and Shavawn Forester](#)  
Applicant Request: Standard Coastal Development Permit proposing development on a vacant parcel with a two-story 1,759 square-foot single-family residence (SFR), 475-square-foot detached garage with guest cottage (above garage), retaining wall at garage, gravel roadway to apron concrete driveway, hot tub with generator and propane utility pad and enclosure. Three side perimeter fence, entry gate, septic system, tree and vegetation removal, and necessary grading for site.  
Recommended actions: discuss proposal and determine comments/recommendations to Mendocino County Planning and Building Services.
- 7.4. [CDP-2024-0006; Daniel McGrath and Dong dong Ding](#)  
Standard Coastal Development Permit to install a 640 square-foot modular home with a deck, install a roof-mounted solar system, a pump tank, and fencing around a garden area. The applicant also proposes to re-gravel the driveway, install an 80 square-foot storage shed to the north of the modular home, remove two Bishop Pine snags, and construct sewer, electrical, and water hookups. In addition, the applicant proposes to install a culvert pipe under proposed driveway to connect drainage ditch.  
Recommended action: assign GMAC project review for report and recommendation on June 6, 2024.

## **8. Old Business - Discussion or Action**

- 8.1. Gualala Municipal Advisory Council Bylaws Update  
County Counsel completed review the 2/1/24 draft bylaws update and transmitted refinements and explanatory comments. The GMAC Secretary distributed County Counsel comments and two alternative final draft bylaws that contain all County Counsel refinements and enable GMAC to choose a voting standard for future bylaw updates.  
Recommended actions: (1) discuss the final alternative draft bylaws; (2) adopt one alternative of the final 2024 bylaws update; (3) direct the GMAC Secretary to transmit the adopted bylaws update to County Counsel and Supervisor Ted Williams, with request for review and concurrence by the Board of Supervisors.

**9. New Business - Discussion or Action**

- 9.1. Mendocino County Local Road Safety/Action Plan Update  
The Mendocino Council of Governments is updating the Local Road Safety/Action Plans (LRS/APs) for the unincorporated county and cities. The updated LRS/APs are a means for providing local road owners and users an opportunity to inventory and consider safety needs for all modes of transportation in their jurisdictions. This update integrates criteria that will enable the county and cities to apply for federal Safe Streets and Roads for All funding in the future. Mendocino Council of Governments is seeking input from the public and stakeholders through May 3, 2024 on safety problems and concerns, and collision incidents. Recommended actions: (1) discuss the LRS/AP update; (2) invite meeting participants to learn more about the update, report safety concerns, and submit comments input via the update website, at:  
<https://www.mendoroadsafetyplan.com>
- 9.2. Fiscal Year 2025 Community Project Application for Gualala Community Center (sponsored by Congressman Huffman)  
Recommended actions: discuss and approve GMAC resolution in support of a federal community project grant application to fund reconstruction of the Gualala Community Center.

**10. Committee Reports**

- 10.1. Bower Park Renovation (Lewis, Mayer, Evans)  
10.2. Caltrans SR1 Gualala Downtown Enhancement Project (Shpak, Mayer, Finley)  
10.3. Gualala Community Center Reconstruction and Master Plan (Evans)  
10.4. Local Coastal Program and Town Plan Update (Shpak)  
10.5. Economic Development (Evans, Juengling)  
10.6. Website, Social Media, Telecommunications, Community Broadband Access (Hess, Mayer)

**11. Treasurer Report**

**12. Councilmember Comments, New Business for Future Agenda**

**13. Adjournment:**

The next regular meeting of GMAC will be held on June 6, 2024 at 6:00 p.m., at the Coast Life Support District Building; 38901 Ocean Drive, Gualala, CA 95445. Remote public access by Zoom teleconference and telephone will be provided via the same Internet link and telephone number shown at the top of this agenda.