



## Gualala Municipal Advisory Council

P.O. Box 67, Gualala CA 95445  
[www.gualalamac.org](http://www.gualalamac.org)

### Regular Meeting Summary Minutes DRAFT

Thursday, May 2, 2024 at 6:00 p.m.  
Coast Life Support District Building; 38901 Ocean Drive, Gualala, CA, 95445

*A verbatim recording of this meeting is available from the  
Gualala Municipal Advisory Council website at this Internet address:  
<https://www.youtube.com/watch?v=19iV39kRKZ0>*

Commented [DS1]: Update after Don posts Utube link.

#### 1. Call to Order and Introductions

- The meeting was called to order at 6:03 p.m.
- Council members present: Kevin Evans, Robert Juengling, Dave Shpak, Dan Lewis, Don Hess, Henry Mayer, Melissa Finley, Zachary Hayward.
- Mendocino County personnel present: Sheriff Matt Kendall, Deputy Sheriff Michael Jensen.

#### 2. Agenda Approval

- Shpak proposed additions to items 4 Correspondence and 7 Public Agency Referrals.
- Motion and second to approve as amended: Lewis, Hess. Vote: Ayes unanimous.

#### 3. Approval of Minutes

- 3.1. April 4, 2024. Motion and second to approve: Mayer, Juengling. Vote: Ayes unanimous.

#### 4. Correspondence

- Reported as on approved agenda.

#### 5. Public Comment on Non-Agenda Items

- None.

#### 6. Mendocino County Sheriff or Code Enforcement Report

- Deputy Sheriff Jensen summarized recent south coast actions and investigations.
- Sheriff Kendall summarized Behavioral Unit construction at the County Jail, tribal policing proposed by AB 138, and progress on officer recruitment.

#### 7. Public Agency Referrals

- 7.1. UM-2024-0001; Redwood Coast Medical Services
  - Shpak and Lewis presented results of review and recommendations for comments and conditions of CDP approval.
  - Ara Chakrabarti and Jim Nybakken, project representatives, presented project purposes, functional outcomes, potential impacts, project and construction phasing plans, and next steps.
  - Councilmembers Finley, Hess, Hayward, Juengling, Mayer, and Evans asked questions and received answers from project representatives.

- Public comment: Paul Kelly asked if GMAC could ask Mendocino County to improve Ocean Drive to support bicycling access to RCMS.
  - Discussed recommendations for comments and conditions of CDP approval.
  - Motion and second to accept recommended comments and conditions of CDP approval, and direct Shpak to transmit same to the Mendocino County Department of Planning and Building Services on behalf of GMAC: Shpak, Lewis. Vote: Ayes unanimous.
- 7.2. CDP-2019-0041; Chester Davis
- Shpak and Hayward presented results of review and recommendations for comments and conditions of CDP approval.
  - Chester Davis, project applicant, stated CDP process was too long.
  - Councilmember Juengling asked question and received answer from project applicant.
  - Discussed recommendations for comments and conditions of CDP approval.
  - Motion and second to accept recommended comments and conditions of CDP approval, and direct Shpak to transmit same to the Mendocino County Department of Planning and Building Services on behalf of GMAC: Shpak, Hess. Vote: Ayes unanimous.
- 7.3. CDP-2024-0001; Chase and Shavawn Forester
- Juengling and Mayer presented results of review.
  - Councilmembers Finley, Lewis, Hess, and Hayward asked questions and received answers from Juengling and Mayer.
  - After discussion, councilmembers decided to table further consideration to June 6, 2024 to allow Juengling and Mayer outreach to applicant and Mendocino County staff planner.
- 7.4. CDP-2024-0006: assigned to Juengling and Evans for report and recommendation on June 6, 2024.
- 7.5. CDP-2023-0041: assigned to Mayer and Evans for report and recommendation on June 6, 2024.

## **8. Old Business - Discussion or Action**

- 8.1. Gualala Municipal Advisory Council Bylaws Update
- County Counsel completed review the 2/1/24 draft bylaws update and transmitted refinements and explanatory comments. The GMAC Secretary distributed County Counsel comments and two alternative final draft bylaws that contain all County Counsel refinements and enable GMAC to choose a voting standard for future bylaw updates.
- Evans summarized bylaws update and recommended actions.
  - Councilmembers discussed alternative actions, bylaws amendment process and particular sections, County Counsel recommendations, and preferences for update outcomes.
  - Motion and second to adopt Alternative 2 of the final draft bylaws update and direct the GMAC Secretary to transmit the adopted bylaws update to County Counsel and Supervisor Ted Williams, along with dissenting commentary (if any), and request review and concurrence by the Board of Supervisors: Finley, Mayer. Vote: Ayes by Finley, Mayer, Hess, Juengling, Evans; Nays by Lewis, Shpak.

**9. New Business - Discussion or Action**

- 9.1. Mendocino County Local Road Safety/Action Plan Update
  - o Shpak summarized the Local Road Safety/Action Plans update and encouraged council members and public to comment via the on-line Maptionnaire tool.
- 9.2. Fiscal Year 2025 Community Project Application for Gualala Community Center (sponsored by Congressman Huffman)
  - o Evans read the draft GMAC resolution in support of a federal community project grant application to fund reconstruction of the Gualala Community Center.
  - o After councilmember discussion, motion and second to adopt the proposed resolution: Mayer, Juengling. Vote: Ayes unanimous

**10. Committee Reports**

- 10.1. Bower Park Renovation
  - o Mayer gave update on hazardous tree removal and associated park safety closure.
- 10.2. Caltrans SR1 Gualala Downtown Enhancement Project
  - o No update.
- 10.3. Gualala Community Center Reconstruction and Master Plan
  - o No update.
- 10.4. Local Coastal Program and Town Plan Update
  - o Shpak gave update on technical studies and outreach to gather groundwater data.
- 10.5. Economic Development
  - o Juengling gave update.
- 10.6. Website, Social Media, Telecommunications, Community Broadband Access
  - o No update.

**11. Treasurer Report**

- 11.1. No report.

**12. Councilmember Comments, New Business for Future Agenda**

- Shpak reported the Caltrans repair of the embankment failure on State Route 1 between Sedalia Avenue and Pacific Drive includes a paved shoulder available for pedestrian use. Repair is proceeding under appropriate standard of care and will include replacing the stormwater culvert under the highway at Sedalia Drive.
- GMAC Chairman directed GMAC Secretary to place action item for the July monthly meeting date on the agenda for 6/2/24.

**13. Adjournment**

- Motion and second: Finley, Hess. Vote: Ayes unanimous.
- Meeting adjourned at 8:59 p.m.